



May 27, 2022

Ms. Carol Curran  
Phoenix Data Corporation  
5777 N. Post Road  
Indianapolis, IN 46216

Subject: Letter of Commitment - IN RFP 22-71264 Document Center Services

Dear Ms. Curran,

Thank you for the opportunity to partner with Phoenix Data Corporation on your proposal to the State of Indiana for RFP 22-71264 (Document Center Services). Professional Management Enterprises, Inc. (PME) is an Indiana certified Minority Business Enterprise (MBE), and we are pleased to participate with you on this RFP. This letter signifies our commitment to abide by all state procurement regulations including all mandatory contract clauses as outlined in the RFP.

PME acknowledges and agrees to participate as a subcontractor on Phoenix Data Corporation's project team for IN RFP 22-71264 Document Center Services. The subcontract amount is: Base amount over four years \$996,557.75. PME's subcontract percentage of the Total Bid is: 10%.

PME will serve as both a staffing and compliance vendor assisting with all compliance requirements found in Attachment C (Scope of Work) Section 5, Compliance with Standards & Regulatory Requirements project management, data integration and analytics services. PME will provide services beginning at contract execution through the initial term of the contract.

PME is an Indiana certified MBE listed in the State of Indiana Directory of Certified Firms (Bidder ID # 0000015988). Additionally, we are registered with the Indiana Secretary of State under Control # 2005120200226. PME further certifies that Haskell D. Portee, owner of PME is authorized to make such commitments on behalf of PME.

We greatly look forward to working with Phoenix Data Corporation and the State of Indiana on this exciting project.

Sincerely,

Haskell D. Portee  
President/CEO  
Professional Management Enterprises, Inc.